

RELEASE OF TRANSCRIPT AUTHORIZATION

Date _____, 2011

Villa Maria Academy has my permission to release the transcript of

_____ for the purpose of post secondary school and
Student's Name

scholarship applications or employment.

Please read and check the appropriate boxes.

1. SAT has initiated Score Choice where students can decide which scores to send to colleges. We have always put the SAT and ACT scores on the transcript. If you decide not to have us put the scores on the transcript, you will need to pay SAT & ACT each time you apply to a school or for a scholarship. Also, remember that many schools mix scores from several test dates to get you the best composite score.

I want all my scores on my transcript.

I **DO NOT** want ANY scores on my transcript.

2. Both federal and state laws require that schools provide military recruiters access to student's name, address and telephone number. However, parents may make a request to have their students' information excluded from this list. Check the appropriate box below.

I want my student's information released to the military.

I **DO NOT** want my student's information released to the military.

Parent Signature

Student Signature

**Records will not be released without this signed form.
Please return to Ms. Petersen or Ms. Seng by September 16, 2011.**