



Auction Donation Form

FOR OFFICE USE ONLY

Gift Receipt Date _____ Inventory # _____

Date Acknowledged _____ Room # _____

Gift Renewal YES NO Auction Item # _____

Gift Item _____

Business/Individual Donor Name _____

Parent (Student's Year ____) Alum (Graduation Year ____) Faculty/Staff Friend

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Contact Person for Business Donor: Dr. Mr. Mrs. Ms. _____

How Donor's Name Should Appear in Program? _____

Certificate Item Yes No Cash/Check? Yes No Amount: _____

Prep/Villa Makes Gift Certificate Donor Provides Gift Certificate Expiration Date _____

Donor stated value of gift: \$ _____.

Detailed description of gift for event: (Please include special instructions or restrictions)

PICK-UP NECESSARY. NO PICK-UP NECESSARY.

Please include date and location for gift pick-up.

Date: _____ Location: _____

Return this form to:



LEGACY GALA

Attn: Prep Advancement Office, 225 West Ninth Street, Erie, PA 16501
(814) 453-7737, ext. 293, Fax 455-5462, nbird@cathedral-prep.com



Legacy Gala Solicitor: _____

Name

Date

All Legacy Gala donors will receive a written acknowledgement. Gifts are tax deductible as stated in the IRS code.